

**Employment Opportunity**  
**SCHOOL DISTRICT OF WEBSTER**  
**Job Title: Substitute School Nurse**

The School District of Webster is seeking a part time, as needed, Substitute School Nurse. Key responsibilities include but are not limited to:

- Deliver direct nursing care to students, including those with chronic health conditions such as diabetes, asthma, and severe allergies.
- Monitor and support students with diabetes, including:
  - Administering insulin (via pump, pen, or syringe)
  - Checking blood glucose levels
  - Responding to high/low blood sugar incidents
  - Communicating with students, staff, and guardians about care needs
- Administer medications according to physician orders and school policy.
- Provide basic first aid and emergency care as needed.
- Maintain accurate and confidential health records in compliance with state and federal regulations (FERPA, HIPAA).
- Communicate with school staff, parents, and health care providers regarding student health needs and care plans.
- Follow established health protocols and individual health plans (IHPs) for students.

**Qualifications:**

- Current and unrestricted Registered Nurse (RN) license
- Current CPR/AED certification
- Experience in diabetes care and management (insulin administration, glucose monitoring, emergency response)

Applications are available at the District Office or online at [www.webster.k12.wi.us](http://www.webster.k12.wi.us). Submit application or resume with references to:

Cassi Hulleman, Payroll Specialist  
School District of Webster  
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[chulleman@webster.k12.wi.us](mailto:chulleman@webster.k12.wi.us)

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